

*Photography Association
of Wenatchee*
(PAW)

Member Handbook & By-Laws

2007

Welcome to the Photography Association of Wenatchee

We are excited that you have joined our group. We hope that you will enjoy your time with us. If you have any questions, concerns, or suggestions please do not hesitate to contact one of our members on the Executive Committee. We want you to be happy and successful member of our Association. We hope that the information contained within this handbook will be useful to you and that you learn and grow in our Association.

If you do not wish to have your address, phone number, or email published in our membership listing, please contact a member of the Executive Committee as soon as possible. The list is updated frequently. The information is never divulged to anyone other than Photography Association of Wenatchee members.

As an Association we are dedicated to the enjoyment of photography. Our Association's membership in the Columbia Council of Camera Clubs (4C's) as well as the Photographic Society of America (PSA) affords our members the opportunity to participate in structured competition as well as seminars, workshops and other activities to sharpen photographic skills.

Our membership is made up of individual from all walks of life that have different skill levels in photography ranging from beginners to professional photographers who make their livelihood from photography. Our member's photography equipment range from film and digital point and shoot cameras to advanced digital single lens reflex cameras.

Members in our group include those who enjoy creative photography to those that enjoy sports and action photography. Still others enjoy close-up (or macro) photography. Nearly all of our members enjoy nature and landscape photography. What we have in common is our love for photography, our willingness to share that interest and our desire to become better photographers.

Our Association meets on the 1st Thursday of every month from 7:00 PM to 9:00 PM at the Wenatchee Sleep Center Conference Room. The Wenatchee Sleep Center Conference Room is located at 1001A Miller Street in Wenatchee, Washington.

Photography Association of Wenatchee Website

The Association maintains a website that contains updated information concerning up-coming programs, events, and a member's gallery where members can post up to 15 of their own pictures. The website also contains links to individual member's websites and to other local, regional, and national photographic related websites.

The website address is as follows: www.photographyassociationwenatchee.org.

Photography Association of Wenatchee Executive Committee

2007

President	David Forster	dforster@nwrphotography.com
Vice-President	Eleanor Culling	etcetc@crcwnet.com
Treasurer	Joe Simpson	jsimpson@landam.com
Secretary/Historian	Terry Finn	skimission@aol.com
Membership Director	Carmen Houge	chouge@charter.net
Fields Trip Coordinator	Landon Michaelson	
Past-President	Ivan Christensen	talgo@nwi.net
Columbia Council of Camera Clubs Representative	David Forster	dforster@nwrphotography.com

Photography Association of Wenatchee Bylaws

ARTICLE 1- MISSION STATEMENT

The Photography Association of Wenatchee (PAW) is an organization of people with a common interest in photography, dedicated to educating all of those who want to benefit from learning, teaching, sharing, participating, and showing photography on a regular basis to those living primarily in Chelan and Douglas Counties, and also promoting the Wenatchee Valley Museum and Cultural Center as an official affiliate.

ARTICLE 2- MEMBERSHIP

Membership is open to all. A member must be current in payment of dues to be eligible to vote or compete in any competition sponsored by the Association. A member in good standing is defined as 1) current dues paid in full and an active member for a minimum of one month. Anyone who becomes three months in arrears shall be dropped from the membership.

SECTION 2.1- APPLICATION

All members are required to fill out a membership application on a yearly basis. The membership application shall contain the name, address, telephone number, email address, website address (if applicable) of all members. The membership application shall also contain other information concerning each members competition category (either beginner or advanced) and photographic background. The membership application shall be collected by the membership director and applicable membership dues forwarded to the treasurer. Membership may be revoked for just cause by the Executive Committee.

SECTION 2.2- HONORARY MEMBERSHIP

Honorary membership may be conferred only upon members who have contributed outstanding service towards the objectives of the Photography Association of Wenatchee. An honorary membership nomination shall be presented to the Executive Committee, and the candidate must be elected by the majority vote of the membership. Honorary members shall have all rights and privileges of the Association.

SECTION 2.3- DUES

Dues for all membership shall be assessed at the January general meeting. Changes to the annual due rate may be made only if an official intent to change is submitted at the December general meeting. A majority vote of the members present shall be required for any change to annual membership dues. Prorated dues shall be assessed as follows:

April 1st to June 30: $\frac{3}{4}$ of annual due rate
July 1st to September 30th: $\frac{1}{2}$ of annual due rate
October 1st to December 31st: $\frac{1}{4}$ of annual due rate

ARTICLE 3 MEETINGS

SECTION 3.1- REGULAR MEETINGS

Regular meetings will be held on the 1st Thursday of every month and may contain the following general activities such as workshops, training and field trips. Other meetings may be held as desired or required to further the interest of the Association.

SECTION 3.2- BUSINESS MEETINGS

A monthly business meeting will be held on the 2nd Wednesday of every month. The business meeting shall consist of a detailed report from the Treasurer and Secretary. Future programs, field trips, workshops and other official Association business may be discussed. Items requiring a vote before the entire membership shall first require a review by the Executive Committee. All Executive Committee members are requested to attend the monthly business meeting.

SECTION 3.3- ANNUAL MEETINGS

An annual business meeting of the Association will be held on the 1st general meeting of December for electing members of the Executive Committee (if it is an election year), by-law changes, and for any other business herein described. An annual Awards Celebration shall be held on the 1st general meeting of February. Awards will be given to "Beginner-Photographer of the Year", "Advanced-Photographer of the Year", "Most Improved Photographer", "President's Award" (Given to a member who has contributed the most to Association over the last year.), plus any "Special Recognition Awards" recommended by the Executive Committee.

ARTICLE 4- GOVERNING POWER

SECTION 4.1-MAJORITY VOTE REQUIRED

The powers of this organization shall be by majority vote of the members present at any regular or special meeting, and any action taken at such meeting shall be carried into effect by the duly elected Executive Committee.

SECTION 4.2- ELECTION YEAR

An election year is defined as every odd year.

SECTION 4.2- NOMINATION AND ELECTION OF OFFICERS

A nominating committee shall be formed during the month of November of an election year. A nominating committee shall consist of three members in good standing. The nominating committee shall present a list of names for consideration for each position of the Executive Committee to the Membership Director by the 3rd Friday in the month of November. The Membership Director shall then produce the official ballot to be used for the election. The chair of the nominating committee shall verify the accuracy of the ballot before the ballot is submitted to the membership. Nominations can be taken from the floor prior to the election.

SECTION 4.3- TERM OF OFFICE FOR EXECUTIVE COMMITTEE POSITIONS

The term of office for each Executive Committee position shall be two (2) years. The maximum number of terms that a member can be elected to any one position to the Executive Committee may not exceed three (3) consecutive terms.

SECTION 4.4- REPLACEMENT OF EXECUTIVE COMMITTEE POSITIONS DURING MID TERM

In the event absence, resignation, incapacity, death, removal from office of the President, that position shall be filled by the Vice President. The new President shall appoint a member in good standing to fill the unexpired term of the Vice President, which appointment must be ratified by majority vote of the Executive Committee.

Should any elected office become vacant for any reason, that position shall be filled for the unexpired term by appointment of the President and ratified by the majority vote of the Executive Committee. The appointment of a member to serve an unexpired term shall be completed as reasonably possible.

ARTICLE 5- DUTIES OF EXECUTIVE COMMITTEE POSITIONS AND OTHER COMMITTEES

SECTION 5.1- GENERAL INFORMATION

The Association is administered by the Executive Committee consisting of a President, Vice-President, Treasurer, Secretary, Membership Director, Publicity Director, Fair Superintendent, Historian, and Past-President. Four members of the Executive Committee are required to form a quorum for the transaction of business.

SECTION 5.2- DUTIES OF THE PRESIDENT

The president represents the Association before the public, presides over regular and business meetings, appoints committees to assist in the discharge of the president's duties and is responsible for the overall functioning of the Association.

SECTION 5.3- DUTIES OF THE VICE-PRESIDENT

The vice-president shall preside at meeting of the Association in the absence of the president. The vice-president shall assist the president in coordinating Association workshops, trainings, and field trips.

SECTION 5.4- DUTIES OF THE TRESURER

The treasurer receives membership dues and other monies collected by the Association. The treasurer also keeps accurate records of all expenditures, approves all necessary expenditures upon proper certification, submits an accounting of funds at every business meeting to the Executive Committee, and presents a brief accounting of funds to the general membership at the regular meeting, or whenever demanded by action of the Executive Committee. The treasurer will pay bills necessary to conduct Association business up to \$50.00. All purchases require prior approval by the Executive Committee, except for purchases under \$50.00 which shall be approved by the President.

SECTION 5.5- DUTIES OF THE SECRETARY

The secretary keeps a full and accurate record of the proceedings at regular, business, and any special meetings of the Association and Executive Committee. The secretary mails out any special meeting notices to all active members. He/she provides a copy of the membership handbook to all active members and assists in Association correspondence.

SECTION 5.6- DUTIES OF THE MEMBERSHIP DIRECTOR

The membership director shall keep track all of incoming membership dues and shall submit a list of any outstanding membership dues not paid by active members to the Executive Committee by the February business meeting. He/she keeps an accurate account of member attendance at each meeting, and maintains and updates the Association's membership directory.

SECTION 5.7- DUTIES OF THE FAIR SUPERINTENDENT

The fair superintendent serves as the Fair Superintendent of the Chelan County Fair. The fair superintendent oversees the appointment of individual judges. This office is responsible for taking in and the returning of all individual photographic entries. He/she reviews all photography entries for completeness and accuracy, tallies all of the judge's scores for each entry, and organizes host/hostesses for duration of the fair.

SECTION 5.8- DUTIES OF THE 4C'S AND PSA REPRESENTATIVE

The duties of the 4C's and PSA representative are to insure that all business relating to PSA or 4C's is completed in a timely manner. This office keeps track of members who sent in images for competition and the results from those competitions. He/she will attend all PSA or 4C's meetings when appropriate.

SECTION 5.9- DUTIES OF THE ASSOCIATION HISTORIAN

The Association historian's duties include keeping a copy of all agendas, plaques, awards and notices of honors won, insures that all articles of publicity, news items, programs, and photos are permanently maintained.

SECTION 5.10- DUTIES OF THE PUBLICITY DIRECTOR

The publicity director shall handle all publicity for Association activities, such as shows, exhibits, special programs, and field trips. The publicity director shall also be responsible for producing the association "Paw Print" newsletter which is published on a bi-monthly schedule.

SECTION 5.11- DUTIES OF THE NOMINATING COMMITTEE

The nominating committee shall be made up of three members in good standing. They will be appointed at the first regular meeting in October during an election year. This committee shall select at least one candidate for each of the Executive Committee positions, and will announce nominations at the first regular meeting in November. All nominees will have expressed their willingness to serve and consented to having their names placed before the Association as candidates for office.

SECTION 5.12- DUTIES OF THE FIELD TRIP COMMITTEE

The field trip committee shall be responsible for providing to members of the Association a list of locations of photographic interest by season. The committee shall also be responsible for producing a list of photo themes by month for the entire year. The committee may keep in contact with other photography clubs and organizations for planned joint field trips.

SECTION 5.13- DUTIES OF THE AUDITING COMMITTEE

The President shall appoint an Auditing Committee in December of an election year. The duties of the Auditing Committee shall be to review and provide a report of all of the accounts and property that the Association owns. The report shall be provided to the newly elected Treasurer.

ARTICLE 6- AMENDING BYLAWS

SECTION 6.1- AMENDING BYLAWS

These bylaws may be amended by a majority vote of those members present during the annual meeting or special meeting called for that purpose. Proxy and absentee votes are admissible. One month notice to all members in good standing is required prior to a vote to amend. The Notice shall include the recommended changes to be voted upon.

ARTICLE 7- STANDING RULES

1. An adequate set of rules of competition shall be maintained and followed.
2. Membership shall be maintained in the Columbia Council of Camera Clubs and Photographic Society of America.
3. The previous committees (article 5) may be appointed by the officer overseeing the committee or the president for proper operation of the Association. Special committees may be appointed by the president as appointed as required and discharged after they have completed their assignment.
4. The Photography Association of Wenatchee "PAW Prints" newsletter shall be maintained as a bi-monthly publication. A copy will be mailed to each member in good standing without email access. Electronic copies shall be emailed to all members in good standing and to the Columbia Council of Camera Clubs.
5. An annual awards banquet shall be held in February.
6. Past practices will not set precedence in any Association function not covered specifically by these bylaws and standing rules.

ARTICLE 8-AMENDING STANDING RULES

These standing rules may be amended by a majority vote of the members present at any regular meeting following a notice of intent for a standing rule change. One month notice is required prior to the vote to change or amend.

ARTICLE 9- QUORUM

A quorum of the membership for the purpose of conducting Association business will consist of the majority of the members present.

ARTICLE 10- FISCAL YEAR

The fiscal year shall begin on January 1st and end on December 31st.

Photography Association of Wenatchee

Rules of Competition

The Photography Association of Wenatchee offers its members the opportunity to submit photos for both inter-club competitions and competitions within the Columbia Council of Camera Clubs (4C's). Inter-club competitions are offered quarterly as judged events. Members may enter both prints and digital images.

The Columbia Council of Camera Clubs Monthly Image Competitions provides its Member Clubs, and their individual memberships, the opportunity to compete, display and be recognized with other members throughout the Council. These competitions allow participants the chance to see how their individual images compare to others from around the northwest.

For the purposes of slide judging, the 4C's uses year-end scores to organize member clubs into three groups. Each month one club from each group is designated as the judging club, and judges images from all clubs in the group. Periodically the Photography Association of Wenatchee is the judging club, so we encourage our members to become familiar with the 4C's Judging Guidelines.

The Photography Association of Wenatchee 4C's Representative will be in charge of selecting images to be sent to the judging clubs.

GENERAL ENTRY REQUIREMENTS

1. All entrants shall be in good standing (all membership dues paid and active member for one month) with the Photography Association of Wenatchee.
2. Images submitted for competitions within the Photography Association of Wenatchee shall be from the three previous monthly photo themes. A maximum number of three images may be submitted.
3. All images shall be of the original work of the entrant.

CATEGORY DEFINITIONS

There are two categories available to enter, Traditional and Creative. The following definitions of each category should be followed but the final determination of which category to enter is up to the entrant. The entrant should keep in mind that under the under this rule they are free to choose which category. However, entries in a category that does not match the below definitions may suffer prejudice by a judge or judges. In theory that is not supposed to happen since our judges are supposed to be following the 9-Point rule and any image, anywhere when judged should get a fair score. Reality is that it may not always be "fair". Therefore carefully consider the category in which you are entering.

Traditional photography depicts a subject based on a reasonable fidelity to reality. It is, for example, a landscape, portrait, street scene, still life, nature photograph etc..., where manipulation, if any, only artfully or delicately enhances reality.

Creative photography depicts subjects in a substantial departure from realism through the use of various non-standard techniques and controls. Examples are abstracts, derivations, diffraction, distortions, black light, bas-relief, impressionism, symbolism, montage, dye coloring, color key, multiple exposures, solarization, posterization, tone separation, surrealism, and unreal color. In essence, when the obvious purpose of such techniques are to alter reality to the point where the picture is non-objective or abstract in quality.

PRINT COMPETITION REQUIREMENTS

Consisting of images typically printed onto “photographic papers”

The following entry requirements apply:

1. All “paper” or “cloth” type prints must be mounted (fixed to a hard, lightweight backing like mat board or foam core). No frames
2. Anything affixed to the mount’s back that may cause damage to other prints when stacked will not be accepted (like hanging devices or “Velcro” tabs).
3. Any protective packaging (like plastic, transparent bags, etc...), while recommended for shipping, will be removed for judging purposes. Shrink-wrap will not be removed.
4. No writings or markings (titles, signatures, etc...) are allowed on the prints/mounts/mat’s face/ front.
5. All prints must be clearly identified with the following on the back of the mount (this identification should be written in alignment with the viewing position, top side up in the right hand side).
 - a. Class and type that the image will compete in Color or Monochrome (B&W)/ and either Large or Small 96 square (Example- Lg. Color)
 - b. Title (Example- “My Best Image”)
 - c. Entrant’s full name and address (Example- Joe A. Photographer/ 1234 Any Street, Sometown, USA 00000).
 - d. Entrant’s Affiliate Organization’s Name (Example- PAW)
6. A maximum of 12 prints per member may be entered at each 4C’s Competition 4 in each Class and Size (4 Lg. Color, 4-96 Square Color, 4 Lg. Monochrome, and 4-96 Square Monochrome).
7. There are two classes that members may enter prints into:
 - a. Color-Includes commercial, digital, self-made. Print that was taken by the entrant.
 - b. Monochrome- Print that was taken by the entrant. Black and White or may have one color added.
8. There are two print sizes that members may enter prints into.
 - a. Large 96-Square Class: Prints must have a mount size larger than 96 square inches and not exceeding 16 X 20 inches. The prints presentation will influence the score.

- b. 80-Square Class: Prints and mounts have a minimum size of 35 square inches and may not exceed 96 square inches. The prints presentation will influence the score.
9. Entries will be judged by three (3) members, each scoring an entry using the 9 Point Judging System. Each entry may receive a minimum of 3 points and a maximum of 27 points.
10. One entry form should accompany each print.

ELETRONIC IMAGING COMPETITION REQUIREMENTS

This competition is open to all members in good standing. The entrant must be the full owner of all rights of the submitted works. The use of any image, in whole or in part, not apart the property of the entrant is not allowed. Entry is not limited to images created or modified digitally. Images may also be acquired and/or modified traditionally and then scanned.

By virtue of submitting an entry, the entrant certifies the work as his or her own and permits the Photography Association of Wenatchee to reproduce all or part of the entered material free of charge for displaying on the Photography Association of Wenatchee website. Also the owner permits the Photography Association of Wenatchee to forward the image on to competition at the Columbia Council of Camera Clubs.

ENTRY FORM EMAIL:

When making your image submissions to the electronic imaging division your email is your entry form, so it is very important that the following guidelines be followed:

1. In the subject line of your email put only the complete filename (see #3 below for naming conventions) of your image.
2. Attach only one image per email (a maximum of three images may be submitted for PAW Competitions and four images for 4C's Competitions per entrant, per competition. Please send three or four email each as it pertains to the competition you are entering).
3. Send email with image attached to digitalcompetition@photographyassociationwenatchee.org

IMAGE FILES:

The images must be in JPEG format. The maximum horizontal dimension is 1024 pixels and the maximum vertical dimension is 768 pixels. Resolution must be set at 72 DPI.

IMAGE FILE NAMING CONVENTION

The following image file naming conventions shall be used for both PAW competitions and 4C's competitions:

1. For Traditional Category Entries: FirstnameLastname_PAW_Title_T.jpg
2. For Creative Category Entries: FirstnameLastname_PAW_Title_C.jpg
3. T designates the category as Traditional and C designates the category as Creative.

ENTRY DEADLINES

Entries must be emailed no later than 48 hours prior to the night of the quartley judged event. Entries received after that deadline will not be eligible compete in that quartley judged event.

A GUIDE TO JUDGING AND SCORING PHOTOGRAPHS IN COMPETITIONS

Most of the clubs in the Columbia Council of Camera participate in inner-club judging of images. This guide has been developed with the objective of assisting individuals and clubs in the 4C's with their judging responsibilities. It presents a set of guidelines for judging and the reasons behind them, an overview of the scoring system, and scoring guidelines.

JUDGING OVERVIEW

Anyone can decide whether a photograph is appealing, but skilled judging is about more than a personal reaction. It requires a good understanding of how photographs communicate. When you have been selected to be a judge, this means a group of your peers think enough of you as a photographer to ask you to judge their work. This is the ultimate honor your peers can confer on you as a photographer. Always treat the invitation accordingly.

JUDGING GUIDELINES

The 4C's asks that judges of 4C's competitions observe the following nine guidelines. PAW competitions will also observe these nine guidelines.

1. Use the 9-point scoring system

1 Point- Use this score to disqualify an image. An image may be disqualified if it clearly infringes on another artist copyright or if it is submitted for a category competition and you feel that it clearly does not fit.

2 Points- The image shows serious technical defects, including gross under or over exposure, very poor focus or significant and clearly unintended movement, similar problems.

3 Points- The image either has significant technical defects, serious shortcomings in image content, or some combination of these problems. Because most of the photographers who compete in competitions have at least some photographic experience, this score and lower scores are rarely awarded in competitions.

4 Points- The image does not have significant technical defects or serious shortcomings in image content. However, it may have minor technical defects, and the content (composition, lighting, etc...) is not well handled.

5 Points- The image is acceptable in most respects.

6 Points- The image is solid, creating at least a little interest. Technical aspects and image content all competently handled.

7 Points- The image is very strong. Handling is a notch above competent, and the image rewards contemplation.

8 Points- The image is exceptional, unique and worthy of special recognition. You should feel excited about the image.

9 Points- The image is of the very highest quality, equal to the best you have seen. You feel that it should win a medal in salon competition or slide of the year.

2. Be consistent do not change your scoring in the middle of a session. This most often occurs when a judge notices that his or her scores are generally higher or generally lower than the scores of the other judges. The goal for a judge is to score the images so that, in the judge's best opinion, all of the 9's are better than all of the 8's, all of the 8's are better than all of the 7's and so on all the way down. If a judge changes scoring in the middle of a session, this will not be true. It may be even become embarrassing if you find that your scores are much different than the other scores, but you must stay consistent throughout the entire judging session for complete fairness of the competition.
3. Set aside your personal biases on subject and style. A judge has the simple but serious challenge of being as fair as possible to all photo entries regardless of personal biases or emotional responses to a subject. Even through art is subjective, simply reacting to the image is not adequate; it is important for a judge to analyze his or her reaction to an image, screen out any personal bias, and using consistent reasoning in evaluating the image. This is not easy, but is critical for fair judging.
4. Do not indiscriminately apply the "Rules of Composition". The "rules of composition" are one-size-fits-all guidelines that in many cases are completely inappropriate for a given image. Evaluate composition based on how it works in the image, not how it follows or fails to follow the rules.
5. Do not give a disproportionate number of high and low scores. It is possible for one judge to single-handedly determine the winners in a competition by giving only scores that are either very high or very low. This is not an acceptable practice in 4C's competitions. For almost any collection of images, the majority of the images will fall in the middle of the group, fairly close in quality to the average for that particular group. Every judge's score should reflect this.
6. Take lint, dirt and fungus into account if significant. It is the responsibility of the print chairmen for each club to make sure the images submitted for competition are clean and are shipped such that they arrive clean. If there is a lot of material on the image, score it down to the extent that the debris is distracting. If the amount of debris is limited, give the photographer the benefit of the doubt.
7. Take scratches into account. It is the responsibility of the print chairman of each club to make sure the images submitted for competition are free of significant scratches. So if an image has a noticeable scratch, score it down to the extent that the scratch is distracting.
8. If you see an image that looks like it was computer generated or manipulated, score it normally, this is only in 4C's competitions and PAW competitions.
9. Judges are discouraged from discussing images during the preview and initial scoring stages of judging.

Photography Association of Wenatchee Annual Awards

PAW PRINT OF THE YEAR AWARD

Club members select the "Print of the Year" from the first place winners from the previous years quartley judged events. Prints are judged, and awards presented during the general meeting in February.

PAW DIGITAL IMAGE OF THE YEAR AWARD

Club members select the "Digital Image of the Year" from the first place winners from the previous years quartley judged events. Digital images are judged, and awards presented during the general meeting in February.

PAW BEGINNIER PHOTOGRAPHER OF THE YEAR AWARD

Awarded for participation by a beginning photography member in the Association's quarterly judged event. The Association member with the most competition points accumulated during the previous competition year is declared the PAW Beginner Photographer of the Year. One point is awarded for every digital or print entered into a quarterly judged event competition, three points for a first place winner, two points for second place, and one point for third. This award is presented during the general meeting in February.

PAW ADVANCED PHOTOGRAPHER OF THE YEAR AWARD

Awarded for participation by an advanced photography member in the Association's quarterly judged event. The Association member with the most competition points accumulated during the previous competition year is declared the PAW Advanced Photographer of the Year. One point is awarded for every digital or print entered into a quarterly judged event competition, three points for a first place winner, two points for second place, and one point for third. This award is presented during the general meeting in February.

PAW MOST IMPROVED PHOTOGRAPHER OF THE YEAR AWARD

Awarded to the member whose overall score in quarterly judged events has seen highest percentage of improvement over course of the previous year's competition is declared the PAW Most Improved Photographer of the Year. This award is presented during the general meeting in February.

PAW PRESIDENTS AWARD

Awarded to the member who has contributed the most to further the goals and objectives contained within the PAW Mission Statement is awarded the PAW Presidents Award. The award is presented during the general meeting in February.

